

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

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July 14, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Fricke, with a vote of 3-0. The minutes of the June 30<sup>th</sup> Board meeting and July 6<sup>th</sup> work session were approved on a motion by Mr. Mills, seconded by Mr. Hines, with a vote of 3-0.

Electric Distribution Director Doug Root requested approval to seek engineering qualifications for a study of the electric system. The last study done in 2017 focused on the transmission line, substations, and generation. A study should be done every five years to update the department's needs and costs. Mr. Mills made a motion to request statements of qualifications for engineering services to update the electric system study. The motion was seconded by Mr. Fricke, and approved by a vote of 3-0.

Director Root then reported the gang-operated switch project is complete; they have been installed and are in service. Director Root also provided an update on the overhead to underground conversion project; stating that house services are being moved to the underground lines and, once complete, crews will start wrecking out the overhead lines.

Underground Facilities Director Grant Piper requested approval to replace dump truck #219. The tandem axle truck is a 2000 Sterling model L9511. Preliminary quotes are higher than the budget of \$120,000, but revenue from selling the current truck should make up for much of the difference. Mr. Fricke made a motion to request bids for a new/used tandem axle dump truck to replace unit #219. The motion was seconded by Mr. Mills, and approved by a vote of 3-0.

Director Piper then reported the sewer main replacement between North Jefferson and North Odell Avenues is going well; it is moving slowly due to phone lines, but crews should be able to set the first manhole next week.

Controller Tony Bersano requested approval for purchasing new overhead heaters for the west side of the warehouse. Currently, there is no heating on this side of the building. With the expansion of the IT & Broadband Department and limited space, more inventory and equipment are stored there. Mr. Mills made a motion to request bids for purchase and installation of warehouse heaters. The motion was seconded by Mr. Hines, and approved by a vote of 3-0.

Controller Bersano added the credit card processing machines have been ordered and our account is set up. They should be able to take in-person credit and debit card payments in August.

Electric Production Director Carl Crawford stated he had received the official report from BHMG Engineers Inc. on the units #7, #8 and #9 NESHAP RICE testing; they have submitted it to DNR. He reported the fogger for unit #6 had blown a seal, but had since been repaired.

Water Treatment Plant Superintendent Travis Boss reported the filter media is being delivered and the contractor should start next week. The weigh belt feeder service tech was here earlier this week and it is up and going with no issues.

7/14/2022

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IT & Broadband Director Jim Widel reported the plow was delivered to the dealer; they are waiting on some accessories but it should be shipped to us next week. About two-thirds of the splicing is done in the Wildcat Road area and crews are working on installs and in-town construction projects.

Wastewater Treatment Plant Superintendent Nolan Townsend reported on the aeration project. The building was delivered yesterday and is temporarily in place. The blowers were delivered yesterday and all final clarifier items have been delivered. The proposal from FTC for the headworks pumps has been received and is being reviewed.

Human Resources Manager Megan Baldrige stated the ancillary benefit quotes are still being reviewed and will be presented at the next meeting.

General Manager Jeff Bergstrom reported he had finalized two applications to DNR for ARPA funding for projects in Underground Facilities. He is reviewing language in the Electric Rate Schedule. He reported on generating units in MPUA/MoPEP; Itan II and Plumb Point are both back online. He also went over the MPUA/MoPEP billing and statistical chart.

In other business, Mr. Mills reported on the economic development subcommittee meeting he and Mr. Hines attended. The City Council members of that subcommittee stated the ordinance authorizing the transfer of funds from MMU to the City for economic development purposes will have no action taken on it, and the City will give MMU one year to get cash reserves built and then reassess the need for an ordinance. Mr. Mills added that the subcommittee agrees that MMU should establish an Economic Development Fund within MMU. The subcommittee will continue to meet to establish criteria that define economic development and create a checklist that could fast track disbursements from that fund where the purpose meets the criteria established.

Mr. Hines added that they went through MMU’s financial projections on what is needed to meet the minimum cash reserves and the City Council members better understand how those minimum amounts would be built and when they may be met. Mr. Hines requested, as a show of good faith to the City, to establish the economic development fund. Mr. Hines made a motion to establish an Economic Development Fund within MMU and make an initial transfer of \$150,000 from the Natural Gas operating account with a proposed cap of \$500,000 to be placed on the account. The motion was seconded by Mr. Fricke, and approved by a vote of 3-0.

Mr. Hines made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 274,072.02
ELECTRIC OPERATING FUND	\$ 1,590,579.40
SEWER REVENUE FUND	\$ 245,325.81
INTERNET OPERATING FUND	\$ 96,248.86
NATURAL GAS OPERATING FUND	\$ 4,070.31
<b>Total</b>	<b>\$ 2,210,296.40</b>

The motion was seconded by Mr. Fricke and passed with a vote of 3-0.

Mr. Bryant requested an update on the I & I study. Director Piper replied he had received word on it earlier today; all equipment was pulled on July 9<sup>th</sup> and they are analyzing all the data gathered and putting a report together.

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The next Regular Board meeting will be Thursday, July 28<sup>th</sup>, 2022.

Following a motion by Mr. Fricke, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:33 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential, or privileged information [1], lease, purchase, or sale of real estate [2] and personnel actions [3]. The motion passed by a vote of 3-0.

Roll call: Spencer Fricke   yes  
          Chuck Hines     yes  
          Steve Mills     yes  
          Ken Bryant     yes

BOARD OF PUBLIC WORKS  
/s/ Spencer Fricke \_\_\_\_\_, Secretary