

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

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April 14, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member. Also present was Mayor Dewey Hendrix.

Mr. Fricke made a motion to change the agenda to include an action item by Nolan Townsend and move General Manager Jeff Bergstrom's action items up in the discussion. The motion was seconded by Mr. Mills, and approved by a vote of 3-0. The minutes of the March 31<sup>st</sup> meeting were approved as printed on a motion by Mr. Mills, seconded by Mr. Hines, with a vote of 3-0.

In business from the audience, Mayor Dewey Hendrix commended the employees of MMU for their outstanding safety record.

Electric Distribution Director Doug Root requested approval to request bids to replace the stationary batteries in the Miami Substation and Southeast Substation. Director Root stated these batteries are nearing their 20 year life expectancy and are a critical item in the electric distribution system. Mr. Mills made a motion to request bids for two stationary lead acid battery strings for Miami and Southeast Substations. The motion was seconded by Mr. Hines, and approved by a vote of 3-0.

Director Root stated he has received three quotes for the SE Substation oil containment material, he is reviewing them and will present them at the next meeting.

Human Resources Manager Megan Baldrige presented the Board with recommended revisions to the Compensatory Time section of the Personnel Policy. Due to a limitation of the new financial software, it cannot process current policy's age limitation on comp time. Mr. Mills made a motion to revise the Personnel Policy regarding compensatory time, as presented, effective on April 15, 2022. The motion was seconded by Mr. Hines and approved by a vote of 3-0.

Manager Baldrige stated she is working on the recommendations from the annual wage and benefits review and will present them at the next meeting. She then informed them of the passing of employee Becky Williams and extended condolences to her family. Becky was a Purchasing Associate in the Warehouse; her job description is being reviewed, the position for her vacancy will be advertised soon.

Water Treatment Plant Superintendent Travis Boss updated the Board on the sludge accumulation at lagoon #2 and provided photos. The last time it was cleaned was the 2011/2012 fiscal year; its capacity is limited and will become a compliance issue and he would like to request proposals for sludge removal. Mr. Hines made a motion to request proposals for sludge removal in lagoon #2. The motion was seconded by Mr. Fricke and approved by a vote of 3-0.

Wastewater Treatment Plant Superintendent Nolan Townsend presented quotes received for replacing the grit pumps. Due to their location they are prone to flooding when there are heavy rains caused by I & I. Every time they flood, it costs around \$5,000 plus labor to repair them, this happens several times a year. Burns & McDonnell were consulted and they recommended using submersible pumps to replace the existing grit pumps. Submersible pumps will eliminate the damage to the grit pump motors from flooding. Two quotes were received: JCI Industries of Lee's Summit, MO in the amount of \$27,479 for each pump, and Enviro-Line Co of Osawatomie, KS in the amount of \$35,648.00 for both pumps. Mr. Hines made a motion to accept the quote from Enviro-Line Co. Inc. for two grit pumps and associated equipment in the amount of \$35,649. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

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Superintendent Townsend stated he had spoken to Meyer Truck Service; the spreader truck is scheduled to be built next week and we should have it by the end of May. The aeration and final clarifier project is moving along with demolition.

General Manager Jeff Bergstrom presented an amended agreement for the North Street Pump Station. Burns & McDonnell have completed Phase 1 and are ready to begin phase 2. Phase 2 will consist of project management, preliminary design, funding coordination, and development of a Phase 3 price with associated preconstruction services. Mr. Mills made a motion to request the City Council authorize the mayor to sign Amendment #1 for Phase 2 services of North Street Pump Station design build agreement with Burns & McDonnell for the lump sum amount of \$210,000. Mr. Hines seconded the motion and it was approved by a vote of 3-0.

General Manager Bergstrom then presented the Board with an updated, utility wide mission statement. The Peer Review group recommended updating it to include the Broadband and Natural Gas utilities. Mr. Mills made a motion to approve the updated Marshall Municipal Utilities Mission Statement. The motion was seconded by Mr. Fricke, and approved by a vote of 3-0.

General Manager Bergstrom provided an update on the items from the Peer Review recommendations. He then informed the Board that he has received a request from the park for a larger water meter at the golf course and an additional electric service for a second concession stand. He stated that the upgraded and new services will increase the cost of the free services the city receives from MMU and that he would like some guidance from the Board on how to proceed. Mr. Hines suggested providing the mayor a breakdown of what the Utilities' cost is and what their services cost and ask them to consider paying at least that, and then ask to pay a percentage to cover overhead and maintenance. Mr. Bryant and Mr. Mills agreed. Mr. Bryant stated the city has a great park system and feels we should support the park without jeopardizing our position. More discussion was had concerning the City's free utilities. The Board reached a consensus to provide the park with the additional services requested.

General Manager Bergstrom stated he and Controller Bersano continue to work on the recommendations of the Peer Review in the priority given at the last meeting. He provided the Board with a copy of the MoPEP power bill. He also stated he had testified at the Senate Rules Committee in opposition to HB 2005 that is intended to block the construction of the Grain Belt DC transmission line.

Underground Facilities Director Grant Piper reported that Burns & McDonnell has completed installing the flow monitoring equipment and rain gauges. The manholes for the Odell Avenue and Jefferson Avenue sewer main replacement will be in production next week, and pipe will be delivered in two weeks. He attended training sessions April 12<sup>th</sup> and 13<sup>th</sup>; in those trainings was discussion of the new lead and copper rules for which compliance costs is not yet known.

Board Member Mr. Mills left the meeting at 9:32 a.m.

Electric Production Director Carl Crawford stated that the Electric Production Shop has been upgraded to a 480 volt 3-phase service. The quarterly capacity test for units #10 and #11 was done March 31<sup>st</sup> and both units ran well. The crew is looking into a surging issue on both units. He is also working on the beginning of the month reports.

IT & Broadband Director Jim Widel provided pictures of the new fiber blowing equipment; the crew will be using it today at Lime Avenue between Watermill Rd and 41 Highway. Director Widel requested guidance on an IT Support Vehicle. It was mentioned at a previous meeting to look into purchasing

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either a hybrid or all electric vehicle. Mr. Hines stated he was not in favor of an all-electric vehicle due to the emerging technology and the Utilities financial constraints, but would be in favor of a hybrid. Mr. Fricke agreed with Mr. Hines in support of a hybrid. Consensus of the Board was to stay within the \$30,000 budget for a hybrid. Mr. Bryant stated he would like to see all options. General Manager Bergstrom added since this was in the planning stages, they could bring back pricing and options to review.

Controller Tony Bersano presented February’s financials. He is working on a cash reserve policy.

General Manager Bergstrom informed Board Members that the FEMA cost share went from 75/25 cost share to a 90/10 cost share.

Mr. Hines made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 230,994.41
ELECTRIC OPERATING FUND	\$ 1,389,566.20
SEWER REVENUE FUND	\$ 177,986.35
INTERNET OPERATING FUND	\$ 95,626.01
NATURAL GAS OPERATING FUND	\$ 370.86
ELECTRIC CONSUMER DEPOSIT FUND	\$ -
<b>Total</b>	<b>\$ 1,894,543.83</b>

The motion was seconded by Mr. Fricke and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, April 28<sup>th</sup>, 2022.

Following a motion by Mr. Fricke, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:32 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS  
/s/Spencer Fricke \_\_\_\_\_, Secretary