

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

February 4, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member. Also present were City Council Members Robert Ashford and Dewey Hendrix.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Hines, with a vote of 3-0. The minutes of the January 13th meeting were approved as printed on a motion by Mr. Fricke, seconded by Mr. Mills, with a vote of 3-0.

In business from the audience, Council Member Dewey Hendrix commented on how well put together and informative the Water Treatment Plant Annual Department report was that was included in the Board packet. He stated it helped explain how the plant functioned and what was in the water and why it was there.

Reporting for Electric Distribution Director Doug Root, General Manager Jeff Bergstrom presented the general installation material proposals for the southeast substation new transformer and 151kV switchgear. Eight requests were sent out but only two responded, one on time and one late. Both were incomplete due to material being unavailable for the oil containment system, which will be done as a separate proposal at a later date. Director Root and General Manager Bergstrom recommended using the company that submitted their bid in a timely manner, Graybar of Kansas City MO for the amount of \$22,206.95. Mr. Hines made a motion to accept the proposal from Graybar for general installation material at southeast substation in the amount of \$22,206.95. The motion was seconded by Mr. Mills and approved by a vote of 3-0.

General Manager Bergstrom then went over the chronological pictures of the southeast substation improvements that Director Root provided; the old switchgear, installation of it, and the newly assembled switchgear.

Water Treatment Plant Superintendent Travis Boss asked approval to request proposals for the annual well treatment and maintenance. Mr. Mills made a motion to request proposals for well treatment and maintenance for 2022. The motion was seconded by Mr. Fricke and approved by a vote of 3-0.

Superintendent Boss updated the Board on the CO2 feed system. The skid was moved over and plumbed earlier this week and is in its permanent location. Mr. Mills then questioned the progress of several projects from past budgets. 2017/2018 - Replacing the sludge pumps from primary basin #2 and #3; Superintendent Boss responded he is planning on replacing the valves then evaluating how the pumps run. 2011/2012 – Clean two filters; Superintendent Boss responded these were a carry-over for several years and those are being replaced. Mr. Mills made a motion to void “clean two filters #3 & #11” and “replace sludge pumps for primary basin #2 & #3” project off of the water financials. The motion was seconded by Mr. Fricke and approved by a vote of 3-0.

IT & Broadband Director Jim Widel asked approval to request proposals for fiber blowing equipment. Mr. Mills made a motion to request proposals for fiber blowing equipment. The motion was seconded by Mr. Hines and approved by a vote of 3-0.

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Director Widel then announced the 3,500 internet customer mark has been surpassed. The crew will be running out of pedestals soon, everything is on backorder, one delivery should arrive in April and another order placed in September has been pushed to July 2023 delivery. The Water Treatment Plant is now connected to fiber.

Wastewater Treatment Plant Superintendent Nolan Townsend reported the 90% drawings were received from Burns & McDonnell and they are on schedule to begin the week of February 28th – March 4th. The pretreatment report was received from DNR and everything is in compliance. Mr. Mills made a motion to void the “UV Flow Meters” project off of the wastewater financials. The motion was seconded by Mr. Fricke and approved by a vote of 3-0.

Reporting for Underground Facilities Director Grant Piper, General Manager Bergstrom stated his crews have been busy removing snow from the different utility grounds. They are also in the process of, and are 40% complete, operating the valves. They’ve been working to remove services at the old IGA building on South Odell Ave. Director Piper participated in a tour with Mr. Bryant, Mr. Hines and General Manager Bergstrom of the North Street Pump Station. Burns & McDonnell is evaluating our feedback of the North Street Pump Station improvements. Director Piper also attended the Subdivision Advisory Board meeting for the Watermill Estates project. Mr. Mills made a motion to void the “Venturi Meter for the North Street Pump Station” project off of the Underground Facilities’ financials. The motion was seconded by Mr. Hines and approved by a vote of 3-0.

Electric Production Assistant Director Jarad Muller reported on Unit #10; crews have all the gaskets fabricated, the reconditioned intercoolers for Unit #10 are scheduled to be installed the second week of February. The unit should be running within 2-3 days after receipt of the intercoolers. Unit #6 has run for six days this month and continues to run with no stop time. Mr. Mills asked if the department was still putting in new scales. General Manager Bergstrom answered that he and Director Crawford are looking into a Region F Grant to help fund the new scales and also a glass crusher.

Human Resources Manager Megan Baldrige stated she is working on the annual wage and benefit review.

Controller Tony Bersano presented and discussed the highlights of the annual report from the auditors. He presented the financial comparisons for December, the bad debt expenses for the last half of the year, and a summary of interdepartmental loans. The financial portion of the new software will be live at the end of the month, and billing will be live in June. The USDA will be visiting February 10th. He participated in a meeting with HR Manager Baldrige, Safety Specialist Chase Brackman and Missouri Employers Mutual for quoting workers’ compensation insurance.

General Manager Jeff Bergstrom presented the MMU Annual Report for 2020-2021, he will present it to the City Council on Monday, February 7, 2022. He will be meeting with Chris Collins and Kyle Wilkens with USDA on February 10th. He attended the MoPEP meetings on February 3rd; the Marshall Solar Farm purchase has been completed. General Manager Bergstrom added the Water Treatment Plant report was included in the Board Packet; it explains the processes at the plant and what it takes to make potable water.

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Mr. Mills made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 235,329.58
ELECTRIC OPERATING FUND	\$ 787,950.46
SEWER REVENUE FUND	\$ 926,039.52
INTERNET OPERATING FUND	\$ 148,564.28
NATURAL GAS OPERATING FUND	\$ 2,783.94
ELECTRIC CONSUMER DEPOSIT FUND	\$ 6,950.00
Total	\$ 2,107,617.78

The motion was seconded by Mr. Hines and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, February 17th, 2022.

Following a motion by Mr. Fricke, seconded by Mr. Mills, the Board adjourned the regular meeting at 10:10 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke, Secretary