

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

December 16, 2021

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Wick Jacobi, President; Ken Bryant, Vice President and Spencer Fricke, Member. Steve Mills, Secretary, was absent.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Fricke, with a vote of 2-0. The minutes of the December 2nd meeting were approved as printed on a motion by Mr. Bryant, seconded by Mr. Fricke, with a vote of 2-0.

Water Treatment Plant Superintendent Travis Boss requested approval to purchase a transition chute and knife gate valve for lime slaker #3. These items are needed since the current ones don't work with the new weigh belt. An estimated cost is \$5,183. Mr. Bryant made a motion to purchase the transition chute and knife gate valve using quotes. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Superintendent Boss then requested approval on the filter media bids. Bids were requested from 11 vendors which created lots of interest and calls, however only 1 bid was received. It came from C & C Environmental Services in Portsmouth, OH for the amount of \$58,550. This bid is lower than the budgetary amount and all references check out. Mr. Fricke made a motion to accept the bid from C&C Environmental Services for filter media replacement in the amount of \$58,550. The motion was seconded by Mr. Bryant and approved by a vote of 2-0.

Controller Tony Bersano presented the yearly wastewater Biochemical Oxygen Demand and Total Suspended Solids for approval. These are for the industrial customers only and are adjusted each year and based on a three-year average based on their load levels at the wastewater plant. This year's recommended changes are to lower the BOD charge from \$0.23 to \$0.22 per pound and to keep the TSS charge at \$0.21 per pound. Mr. Bryant made a motion to set the rates for BOD at \$0.22 per pound and TSS at \$0.21 per pound effective January 1, 2022. The motion was seconded by Mr. Fricke and approved by a vote of 2-0.

Controller Bersano went on to add that he is reviewing the draft audit, working on the MAMU loan application, submitted category B invoices to FEMA/SEMA, and attended a USDA ReConnect workshop.

Underground Facilities Director Grant Piper reported on the 18" sewer main repair made in the Westport Addition.

Electric Distribution Director Doug Root reported on the Southeast Substation. The general installation material RFP's have been sent out and are due back January 3rd, the sub is tentatively scheduled to be taken out on January 3rd, the new switchgear is expected to arrive January 17th, the transformer was installed last week. Director Root then updated on the outage from last night's storm. Approximately 1,300 residents were out of power for a short period of time.

Electric Production Director Carl Crawford reported the lead time for the air manifold intercoolers has been extended and price increased due to being in worse shape than anticipated. Director Crawford is also working on a researching the gas curtailment of the operating permit. He also presented pictures of the new LED lighting at the Recycle Center.

Wastewater Treatment Plant Superintendent Nolan Townsend reported submittals have been received for the aeration bridge and equipment and final clarifiers. Construction submittals are expected to arrive in the next few weeks. Burns & McDonnell are scheduled to be on-site and begin construction in March.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

IT & Broadband Director Jim Widel provided an update on the broadband grant project; the contractor has completed the Wildcat and is starting on North 65. MMU crews have three splices until they reach the Water Treatment Plant. The trailer ordered is scheduled to be delivered in a few weeks.

Human Resource Manager Megan Baldrige provided statistics on the recent health benefit open enrollment. Manager Baldrige also reminded the Board the current COVID-19 Emergency Paid Sick Leave Policy is set to expire December 31. She is planning on recommending an extension at the December 30th meeting.

General Manager Jeff Bergstrom reported on the quarterly MPUA Board of Directors meeting that he attended on December 8th and 9th. The MPUA Peer Review Committee visited December 13th. He has been busy updating the new City Administrator on projects the city is collaborating on with MMU. He has also been assisting the city and MSDC on locating a new site for Ag-Idea’s test plots.

Mr. Fricke made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 253,309.68
ELECTRIC OPERATING FUND	\$ 1,544,043.82
SEWER REVENUE FUND	\$ 410,396.20
INTERNET OPERATING FUND	\$ 128,493.83
NATURAL GAS OPERATING FUND	\$ 479.43
ELECTRIC CONSUMER DEPOSIT FUND	\$ 3,800.00
Total	\$ 2,340,522.96

The motion was seconded by Mr. Bryant and passed with a vote of 2-0.

The next Regular Board meeting will be Thursday, December 30th, 2021.

Following a motion by Mr. Bryant, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:13 a.m. to go into an Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: personnel actions [3]. The motion passed by a vote of 2-0.

Roll call: Spencer Fricke yes
Ken Bryant yes
Wick Jacobi yes

BOARD OF PUBLIC WORKS
/s/ Steve Mills _____, Secretary