

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

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October 14, 2021

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Wick Jacobi, President; Ken Bryant, Vice President; Steve Mills, Secretary and Spencer Fricke, Member. Also in attendance was City Council Member Dewey Hendrix.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Bryant, with a vote of 3-0. The minutes of the September 17<sup>th</sup> meeting were approved as printed on a motion by Mr. Bryant, seconded by Mr. Fricke, with a vote of 3-0.

Wastewater Treatment Plant Superintendent Nolan Townsend reported that he had been working with FEMA on the replacement and recovery of items damaged by the June flood event. FEMA advised MMU to go through normal bid processes for the replacement of items and submit those items to be reimbursed. Superintendent Townsend then requested approval to request bids for replacing two dump trucks, remodeling of the filter building breakroom and restroom and replacement of two overhead garage doors on the filter building. Mr. Bryant made a motion to request bids for the replacement of two dump trucks. The motion was seconded by Mr. Mills, and passed with a vote of 3-0.

Mr. Bryant made a motion to request bids to remodel the break room and restroom in the filter building. The motion was seconded by Mr. Mills, and passed with a vote of 3-0.

Mr. Bryant made a motion to request bids to replace the two overhead garage doors of the filter building hallway. The motion was seconded by Mr. Mills, and passed with a vote of 3-0.

Superintendent Townsend then stated he had received the report from the Department of Health and Senior Services from their inspection of the lab. A response was sent to DHSS and DNR yesterday.

Underground Facilities Director Grant Piper requested approval to replace two trucks for the department. Truck #215 and #504 are both 13 years old, used daily and are starting to require a lot of additional maintenance. Director Piper also stated, if possible, he would reuse the utility beds for the new vehicles. Mr. Bryant made a motion to request bids for two new 4X4, one-ton cab and chassis and utility bed. The motion was seconded by Mr. Fricke, and passed with a vote of 3-0.

Director Piper then said he received the proposal to clean Reservoir#3 from Proceanic yesterday; he will present it at the next Board meeting. Mr. Mills asked Director Piper how Municipal Services wanted to repair South Jefferson Street after the sewer main replacement is complete. Director Piper replied that there hasn't been any discussion on it yet.

Electric Production Director Carl Crawford requested approval to construct a building to house the Unit #6 fogger and RO system. He is looking for a 20' x 24' building kit to be built using in-house labor. Mr. Mills made a motion to purchase, using quotes, the materials needed to construct a building over the Unit 6 fogger/RO system using in-house labor. The motion was seconded by Mr. Bryant, and passed with a vote of 3-0.

Director Crawford informed the Board that Ethos Energy is onsite today to perform a borescope inspection and test on Unit #6. He has completed and submitted the generation survey and questionnaire to MoPEP. CR Fence has installed the fence around the old Power Plant grounds, however there was a small discrepancy on measurements. They were approximately 50' short on materials and will be submitting a revised quote for the difference.

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Mr. Mills asked about the truck scales project from 2017/18 listed on the project status report. It was left in the budget due to deteriorating piers, but traffic has been greatly reduced. The need for it will be reassessed and discussed with Municipal Services as to their need before removing or replacing it.

IT & Broadband Director Jim Widel reported the broadband grant contractor is working in the area of Watermill Road and Lime Avenue. The fiber crew has pulled fiber on Meyer Lake Rd and has started splicing and are also working on pulling fiber in the Landmark Avenue area.

Electric Distribution Director Doug Root reported Poor Boy Tree continues to trim and remove trees. The contractors for the SE Substation foundation have started and should be complete next week. The lead engineer for the SE Substation project resigned; a meeting has been scheduled with his replacement to discuss the project's progress and schedule. The substation transformer oil quality tests have been received; one will need to be retested in six months.

Water Treatment Plant Superintendent Travis Boss stated the CO2 skids are working; they are programming them and setting points.

Human Resource Manager Megan Baldrige stated she has received one medical insurance proposal which is 15% higher than the renewal, the remaining companies declined to quote. She has received several quotes for the ancillary benefits and is comparing benefits.

Controller Tony Bersano presented the financial comparisons by department for August and went over the cash summary for August. Controller Bersano stated he had received information from the Department of Social Services about the Low-Income Household Water Assistance Program (LIHWAP). It assists elderly and disabled households who are in threat of disconnection, with water and wastewater disconnection fees, past due bills, and reconnection fees. He has completed the necessary paperwork for MMU to participate. He met with the MU Extension office; they added a bill insert for the Supplemental Nutrition Assistance Program (SNAP). They stated they had the highest response from using our services and commented on how easy it was to work with us. Controller Bersano said he is working with Superintendent Townsend on the FEMA reimbursement.

General Manager Bergstrom updated the Board on several projects. The Wastewater Treatment Plant's NPDES permit application has been submitted by KimHEC Consulting. Two responses have been sent to DNR from the letters of warning the Wastewater Treatment Plant received. He is working with Superintendent Townsend and Controller Bersano on the reimbursement from FEMA for the June flood. He was interviewed by American Public Power Association (APPA) staff for an article on municipal broadband. General Manager Bergstrom participated with Superintendent Townsend in weekly project status conference calls with Burns & McDonnell. He virtually attended the MPPA annual conference and board meetings. General Manager Bergstrom also reported that staff gathered information and summarized a comparison of MMU and other similarly sized cities PILOT fees, admin fees and free services. He presented the MoPEP bill, meeting notes and stat sheets.

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Mr. Fricke made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 255,499.27
ELECTRIC OPERATING FUND	\$ 2,346,789.36
SEWER REVENUE FUND	\$ 177,416.23
INTERNET OPERATING FUND	\$ 92,928.72
NATURAL GAS OPERATING FUND	\$ 11,555.06
ELECTRIC CONSUMER DEPOSIT FUND	\$ 4,400.00
<b>Total</b>	<b>\$ 2,888,588.64</b>

The motion was seconded by Mr. Bryant and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, October 28<sup>th</sup>, 2021.

Following a motion by Mr. Mills, seconded by Mr. Bryant, the Board adjourned the regular meeting at 9:32 a.m. to go into an Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: lease, purchase or sale of real estate [2]. The motion passed by a vote of 3-0.

Roll call: Ken Bryant    yes  
          Steve Mills     yes  
          Spencer Fricke  yes  
          Wick Jacobi    yes

BOARD OF PUBLIC WORKS  
/s/ Steve Mills \_\_\_\_\_, Secretary