

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

July 15, 2021

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Wick Jacobi, President; Ken Bryant, Vice President; Steve Mills, Secretary and Spencer Fricke, Member.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Bryant, with a vote of 3-0. The minutes of the July 1st meeting were approved as printed on a motion by Mr. Bryant, seconded by Mr. Fricke, with a vote of 3-0.

Electric Distribution Director Doug Root presented bids for replacing the personnel lift. Two bids were received: Shoppa's – Kansas City, MO - \$12,980 and Crown Lift Trucks – Lenexa, KS - \$15,510.25. The low bid did not meet specifications; it did not include AC power to the platform, a work tray and was wider than needed. Mr. Mills made a motion to accept the bid from Crown Lift Trucks for a new Genie GR-20 personnel lift for a total of \$15,510.25. The motion was seconded by Mr. Bryant and passed with a vote of 3-0.

Director Root then stated the current personnel lift will be kept for some upcoming projects, then sold at a later date.

Crews have started boring conduit for the overhead to underground project and completed one bore, installing most of the primary conduit. They are currently working on secondary lines and will start on services lines soon.

Water Treatment Plant Superintendent Travis Boss presented bids for the door replacement project. The bids were opened June 30th, only one contractor responded; Septagon – Sedalia, MO – with a bid of \$74,985.00. This bid was over the budgeted amount of \$25,000. Because this was the third bid request, Superintendent Boss contacted multiple vendors to ask why they did not submit bids. He reported that many don't do the type of door needed, installers have workforce shortages, and others don't do installation. Superintendent Boss added that all doors have recently been painted and have no leaks so he recommended rejecting all bids and rebidding at a later date. Mr. Bryant made a motion to reject the bid from Septagon Industries and rebid at a later date. The motion was seconded by Mr. Fricke and passed with a vote of 3-0.

Superintendent Boss then added he has sent out spec sheets and photos for the valve replacement project and has started receiving quotes.

Controller Tony Bersano presented bids for painting, replacing vinyl siding and installing garage doors at the Business Office. Two bids were received: Septagon Industries – Sedalia, MO - \$67,835 and Grove Construction – Columbia, MO - \$100,500. Mr. Bryant made a motion to accept the bid from Septagon Industries for painting and replacing vinyl siding along with the addition of new garage doors to the Business Office in the amount of \$67,835. The motion was seconded by Mr. Mills and passed with a vote of 3-0.

Controller Bersano then went over May financials with the highlight being the power bill was lower than normal.

Underground Facilities Director Grant Piper reported that repairs to the Southwest Lift Station fence are in progress. The cross-town tie is being disinfected now and should be put into service next week.

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Electric Production Director Carl Crawford reported the concrete pad for Unit #6 has been poured. The Continuous Parameter Monitoring Systems testing was performed July 14th. Director Crawford also provided an update on the Power Plant demolition and clean-up of the site.

Wastewater Treatment Plant Superintendent Nolan Townsend provided an update on the flood clean-up. The electricians are working with RS Electric to get the transformer for the headworks installed today. Six of the eight motors being rebuilt/replaced were received July 14th.

Superintendent Townsend also reported that a repair to the zero-turn mower was not covered under warranty. Staff completed the bearing replacement and the mower is back in service.

Human Resources Manager Megan Baldrige informed the Board that all of the annual performance appraisals have been presented and are complete. Manager Baldrige then commended the IT & Broadband Department for working four years with no recordable injuries and also the Wastewater Treatment Department for working 11 years with no recordable injuries.

General Manager Jeff Bergstrom updated the Board that the low bidder for the USDA Grant #1 conduit, pedestal and pull box installation has met all bid requirements and recommended they request the City Council’s approval of the contract with Coleman’s Plumbing. Mr. Bryant made a motion to request the City Council authorize the Mayor to sign the conduit installation contract for USDA broadband grant #1 with Coleman’s Plumbing of Marshall, MO in the amount of \$592,000. The motion was seconded by Mr. Mills and passed with a vote of 3-0.

General Manager Bergstrom then stated paperwork and closing documents for the USDA Grant #2 are being completed. He also stated FEMA and SEMA toured the Wastewater Treatment Plant to evaluate the damage done by the June 25th flooding. He thanked the local Emergency Management Director Tony Day for setting up and assisting with the meeting. The new billing format from MPUA was presented. He continues to work with Burns & McDonnell on phase 2 of the Wastewater Treatment Plant improvements project; firm pricing should be coming soon. The Grain Belt project continues; they have about 50% of the easements.

On a motion by Mr. Mills, seconded by Mr. Bryant, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 265,503.43
ELECTRIC OPERATING FUND	\$ 1,655,884.92
SEWER REVENUE FUND	\$ 186,999.82
INTERNET OPERATING FUND	\$ 119,643.95
NATURAL GAS OPERATING FUND	\$ 365.48
ELECTRIC CONSUMER DEPOSIT FUND	\$ 10,800.00
SEWER EQUIPMENT FUND	\$ 233,800.00
Total	\$ 2,473,007.60

The motion passed by a vote of 3-0.

The next Regular Board meeting will be Thursday, July 29th, 2021.

Following a motion by Mr. Mills, seconded by Mr. Bryant, the Board adjourned the regular meeting at 9:08 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS
/s/ Steve Mills, Secretary