

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

February 11, 2021

The Board of Public Works convened in regular session in the Martin Community Center conference room at 8:30 a.m. Board members present were Wick Jacobi, President; Ken Bryant, Vice President; Steve Mills, Secretary and Spencer Fricke, Member. Also present were City Administrator Dave Haugland and City Council Member Dewey Hendrix.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Bryant. The minutes of the previous meeting were approved as printed on a motion by Mr. Mills, seconded by Mr. Bryant.

In business from the audience, Correy Jackson approached the Board to discuss the billing error on the account of his event center resulting in being under-billed from January 2018 - January 2021. He does not dispute the fact he does owe something, but feels MMU should also be held accountable for not figuring his bills correctly. He is willing to pay for the power used but is asking forgiveness of the demand charge. President Jacobi thanked Mr. Jackson for attending and his willingness to compromise, and then stated the Board will take his situation under advisement and get back with him.

IT & Broadband Director Jim Widel stated crews are splicing when good weather permits. Bids for a truck utility body and installation have been mailed; they are due back March 3rd. Internally his crew is working on moving switches and routers. Director Widel also noted that delivery for fiber is 64 - 68 weeks out.

Water Treatment Plant Superintendent Travis Boss provided an update on projects. Quotes for the wash water recovery pumps were received from three different companies, the low bid came from Flynn Drilling to replace both pumps for \$26,184. Due to the urgency of the matter General Manager Jeff Bergstrom approved the quote.

Superintendent Boss then explained that the elevator at the plant gets inspected every 2 years, and load tested every 5 years. It recently went through the load inspection and failed. It was found the governor and wire rope needed to be replaced at a cost of \$9,256. The elevator company will be on site February 19th to do the installation and re-inspect it.

Superintendent Boss stated the electricians are almost finished switching everything over to the new Motor Control Center.

Wastewater Treatment Plant Superintendent Nolan Townsend stated the east drive motor for the grit pumps is out for repairs. He provided pictures of the aeration basins' south bridge where the center pivot bolts sheered, once they can get it safely jacked up he will know more.

Electric Production Director Carl Crawford stated the demolition has been postponed due to the weather. He is working on year-end reports. Repairs were made to the American baler and he has decided not to apply for a grant to replace it.

Controller Tony Bersano provided the Board copies of the annual audit.

Human Resource Manager Megan Baldrige requested the Board allow employees to use COVID-19 emergency paid sick leave time to receive their vaccination and in the event vaccine side effects prevent them from working. If they've exhausted their COVID-19 time, they will have to use other available paid time off. On a consensus of the Board, they will allow COVID-19 emergency paid sick leave to be used for time taken off work to receive the COVID-19 vaccination and, if applicable, for time missed due to vaccine side effects. Documentation will be required.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

Electric Distribution Director Doug Root reported his crew replaced CT's on the north side of Conagra, replaced a 3-phase underground cable at the high school's vo-tech building, replaced a reject pole on South Odell, replaced a blown fuse at well #6, completed department appraisals, as well as doing regular cold weather maintenance work.

General Manager Jeff Bergstrom presented Phase 2 of the Wastewater Treatment Plant Aeration Basin and Final Clarifier Upgrades. Phase 2 includes preliminary design and development of all drawings needed to move to Phase 3-price and preconstruction. Once phase 2 is complete, Burns & McDonnell will provide a firm price needed to complete the projects. The cost of phase 2 is \$500,000. On a motion made by Mr. Bryant, seconded by Mr. Mills, the Board approved amendment 1 to the Burns & McDonnell preliminary design-build agreement for phase 2 services, for a lump sum amount of \$500,000 and requested the City Council authorize the Mayor to sign the amended agreement.

General Manager Bergstrom then discussed wastewater rates and the need for an increase to pay for the improvements at the Wastewater Treatment Plant. He said projects for the collection system would be cut back; however, a small increase of \$3-\$7 to start will be recommended, then re-evaluated once phase 2 is complete.

General Manager Bergstrom informed the Board that the County's contribution to the USDA Reconnect 50/50 loan grant will be partially achieved by assisting in locating its right-of-way for our use. He then provided highlights of the MoPEP meeting and other miscellaneous items: the conduit installation bid documents for the USDA grant have been sent to Washington D.C. for approval, MMU will have access to crushed rock through the City for open cut sewer replacements and Conagra notified us that they do not want to renew the recycle contract. He then reported on the MSDC Board meeting, the Director is working on providing an annual report to investors.

On a motion by Mr. Fricke, seconded by Mr. Bryant, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 161,544.25
ELECTRIC OPERATING FUND	\$ 1,160,294.28
SEWER REVENUE FUND	\$ 161,706.79
INTERNET OPERATING FUND	\$98,924.82
NATURAL GAS OPERATING FUND	\$ 2,777.55
ELECTRIC CONSUMER DEPOSIT FUND	\$5,450.00

Total

The next Regular Board meeting will be Thursday, February 25th, 2021.

In other business, City Administrator Dave Haugland expressed his thanks to the IT & Broadband crew for their assistance after their normal work hours. The Board then discussed the situation of Correy Jackson's billing error. General Manager Bergstrom stated it is standard policy to ask for the payment. Discussion was held between the Board, MMU staff, City Administrator and the attending City Council member on how best to handle the situation. The Board decided it needed more time and would like to review other instances before making a final decision.

On a motion by Mr. Bryant, seconded by Mr. Mills, the Board adjourned the regular meeting at 10:00 a.m.

BOARD OF PUBLIC WORKS
/s/ Steve Mills, Secretary