

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

January 28, 2021

The Board of Public Works convened in regular session in the Martin Community Center conference room at 8:30 a.m. Board members present were Spencer Fricke, President; Wick Jacobi, Vice President; Ken Bryant, Secretary and Steve Mills, Member. Also present were City Administrator Dave Haugland and City Council Member Leon Thompson.

The agenda was approved on a motion made by Mr. Jacobi, seconded by Mr. Bryant.

On a motion by Mr. Mills, seconded by Mr. Bryant, the following Board of Public Works officers were elected by acclamation for 2021, following historical rotations.

Wick Jacobi, President
Ken Bryant, Vice President
Steve Mills, Secretary
Spencer Fricke, Member

Mr. Jacobi assumed the Chair.

The minutes of the previous meeting were approved as printed on a motion by Mr. Bryant, seconded by Mr. Mills.

In Business from the audience, City Administrator Dave Haugland stated bid documents for the new fuel system have been sent out and are due back by February 18.

Electric Production Director Carl Crawford stated the Part 70 Operating Permit had been renewed; it will expire January 13, 2026. The abatement is complete, he received clearance on the final air test, a fence has been built and the demo equipment is being set up. He is gathering data to complete the tier II report.

Underground Facilities Director Grant Piper stated he and Water Treatment Plant Superintendent Travis Boss met with McClure Engineering to review work done on the Risk and Resilience Assessment. He has gotten a lot of interest on the North Street Pump Station project. Annual department appraisals were completed January 27th.

Electric Distribution Director Doug Root informed the Board that the engineering firm working on the Southeast Substation will be sending out the bid specs for the transformer tomorrow and will stagger sending out bids for the other equipment needed.

Wastewater Treatment Plant Superintendent Nolan Townsend stated the hydraulic cylinder for the filter building #1 press has been rebuilt and will be back Friday or Monday; a spare was ordered and should arrive next week. The south bridge center pivot had some bolts sheer on it, he is still figuring out how to repair it.

Water Treatment Plant Superintendent Travis Boss provided an update on the CO2 feed system; it has high pressure issues when the high service pump is started. He is working on installing a pressure sustaining valve to eliminate it. A service tech was on site yesterday to do the start-up on the Motor Control Center. He is waiting on quotes for the wash water recovery system.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

Controller Tony Bersano provided pictures of the new drive-thru drawer system that was installed Saturday, January 16th. Financial comparisons for the month of December were distributed. The bad debts from the past six months were evaluated and amounts were provided; he noted they were less than the previous year's. The City Council approved the software agreement with Tyler Technologies. He attended a conference call with Toth & Associates on time-of-use rates.

Human Resource Manager Megan Baldrige announced that Will Crisp was selected as Employee of the Year. The 2020 Incident Review is in process and she hopes to present it at the next meeting.

IT & Broadband Director Jim Widel stated crews have done more framing on Highway 65 towards the Water Treatment Plant. He is working on completing the FCC form 477.

On a motion by Mr. Fricke, seconded by Mr. Bryant, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 104,158.38
ELECTRIC OPERATING FUND	\$ 275,912.43
SEWER REVENUE FUND	\$ 76,197.36
INTERNET OPERATING FUND	\$ 34,313.93
ELECTRIC CONSUMER DEPOSIT FUND	\$ 2,600.00
Total	\$ 493,182.10

The next Regular Board meeting will be Thursday, February 11th, 2021.

On a motion by Mr. Mills, seconded by Mr. Bryant, the Board adjourned the regular meeting at 8:57 a.m. to go into an Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential, or privileged information [1] and personnel actions [3].

Roll call: Ken Bryant yes
Steve Mills yes
Spencer Fricke yes
Wick Jacobi yes

BOARD OF PUBLIC WORKS
/s/ Steve Mills _____, Secretary