

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

---

January 13, 2021

The Board of Public Works convened in regular session in the Martin Community Center conference room at 8:30 a.m. Board members present were Spencer Fricke, President; Wick Jacobi, Vice President; Ken Bryant, Secretary and Steve Mills, Member. Also present was City Administrator Dave Haugland.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Jacobi. The minutes of the previous meeting were approved as printed on a motion by Mr. Bryant, seconded by Mr. Jacobi.

In Business from the audience, City Administrator Dave Haugland stated bid documents for the new fuel system will be sent out to vendors in the next few weeks.

Electric Distribution Director Doug Root requested approval to begin the annual tree trimming and brush spraying. On a motion made by Mr. Jacobi, seconded by Mr. Bryant the Board approved beginning the annual contract tree trimming and brush spraying.

Director Root then stated there were approximately 100 customers affected by power outages throughout the weekend of January 1<sup>st</sup> - 3<sup>rd</sup>. One of the two new trucks was delivered on Friday, January 8<sup>th</sup>.

Controller Tony Bersano presented an overview of three different software presentations. Of the three companies, Tyler Technologies Inc was found to be best suited for the Utility's needs. On a motion made by Mr. Jacobi, seconded by Mr. Mills, the Board approved requesting the City Council authorize the Mayor to sign a contract with Tyler Technologies, Inc. for Integrated Utility Billing and Financial System Software and Implementation Services.

Controller Bersano then stated the drive-thru drawer system will be installed on Saturday, January 16<sup>th</sup>.

Wastewater Treatment Plant Superintendent Nolan Townsend discussed several failures that occurred at the plant over the past two weeks. The concrete raceway at the aeration basin failed, causing the bridge drive bracket to break. The bracket was welded and a steel plate installed to patch the hole. A worn center drive gear caused the final clarifier #2 to trip; parts are being ordered to repair.

Water Treatment Plant Superintendent Travis Boss stated he had begun receiving quotes to look at the wash water recovery system for repair/replacement. The plumbing is being done for the CO2 feed system. The Electricians are working on the Motor Control Center.

IT & Broadband Director Jim Widel presented truck bids. They were opened Tuesday, January 12<sup>th</sup> at 1:30 pm for a new half-ton 4WD pickup and a new one-ton 4WD pickup without bed. The half ton truck will be used mainly for tasks out in the county, mostly related to the USDA broadband grants and will save wear and tear on the bucket trucks. The low bid, from Rick Ball in Booneville, is not available to be ordered until the second quarter of 2021. Management reviewed all bids and is recommending the second low bid from W-K Chevrolet in Sedalia. The local bidder, Elmer Hare Ford, was about 5% higher, but had also included an upgraded eco-boost engine. On a motion made by Mr. Bryant, seconded by Mr. Mills the Board agreed accepting the bid from W-K Chevrolet, Sedalia MO, for a new half-ton truck in the amount of \$27,804.98.

The one-ton truck will be used by the new crew to be hired in the spring. Again, the low bid from Rick Ball in Booneville, is not available to be ordered until the second quarter. Management reviewed all bids and recommended the next low bid from Elmer Hare Ford. On a motion made by Mr. Jacobi, seconded by Mr. Bryant, the Board agreed accepting the bid from Elmer Hare Ford for a new one-ton, 4-wheel drive cab without bed from Elmer Hare Ford in the amount of \$33,684.00.

**MARSHALL MUNICIPAL UTILITIES**

**75 East Morgan  
Marshall, MO 65340**

Director Widel then stated there were only approximately 25 internet services that went out due to the ice storm the area received on New Year’s Day. A fiber cabinet that had been hit by a car on Christmas has been repaired; this is the third time that this box had gotten hit.

Electric Production Director Carl Crawford stated he had received the post abatement final air clearance. The abatement company will begin removing their equipment and plan on turning the building over to the demolition contractor January 18<sup>th</sup>.

After Director Crawford’s report and much thought, Board Member Mills requested to discuss the bids for the half ton truck. He stated after reviewing the bid amounts and thinking about the upgraded eco-boost engine that Elmer Hare had bid versus the standard engine provided in the W-K Chevrolet bid the pricing wouldn’t be much different and he would prefer to keep the Utility’s expenses spent locally. On a motion made by Mr. Bryant, seconded by Mr. Mills the Board rescinded the prior motion made accepting the bid from W-K Chevrolet, Sedalia MO, for a new half-ton truck in the amount of \$27,804.98. On a motion made by Mr. Bryant, seconded by Mr. Mills the Board agreed to accept the bid from Elmer Hare Ford for a new half-ton truck in the amount of \$29,172.00.

Underground Facilities Director Grant Piper stated he has met with two engineering firms to review the North Street Pump Station and has another tour scheduled next week with another firm. He has spoke to the CIPP contractor to see when they will possibly be back to finish; they stated they will be done before the contract’s expected completion date of March 15<sup>th</sup>.

Human Resource Manager Megan Baldrige presented the safety incident rates for 2020. All incidents have been reduced, except near miss reports. She stated the Utility’s mod rate factor will drop to 1.32 on April 1..

General Manager Jeff Bergstrom presented an updated cost proposal for improvements to the Wastewater Treatment Plant. They have removed many items that can be done using in-house labor and will reduce the plant to one basin for the plant’s improvements. A final quote and Board approval will be requested at a later date. He is also working on getting the USDA to approve the grant bid documents. General Manager Bergstrom has also been working with Toth and Associates on the electric rate study.

On a motion by Mr. Mills, seconded by Mr. Bryant, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 225,540.95
ELECTRIC OPERATING FUND	\$ 1,810,534.24
SEWER REVENUE FUND	\$ 163,209.06
INTERNET OPERATING FUND	\$ 54,345.36
NATURAL GAS OPERATING FUND	\$ 2,250.30
ELECTRIC CONSUMER DEPOSIT FUND	\$ 2,100.00
<b>Total</b>	<b>\$ 2,257,979.91</b>

The next Regular Board meeting will be Thursday, January 28<sup>th</sup>, 2021.

On a motion by Mr. Bryant, seconded by Mr. Jacobi, the Board adjourned the regular meeting at 9:30 a.m.

**BOARD OF PUBLIC WORKS**  
/s/ Steve Mills, Secretary