

## MARSHALL MUNICIPAL UTILITIES

75 East Morgan  
Marshall, MO 65340

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December 15, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Steve Mills, President; Chuck Hines, Secretary; and Ken Bryant, Member. Spencer Fricke, Vice President, attended via phone.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Hines, with a vote of 3-0. The November 30<sup>th</sup> meeting minutes were approved on a motion by Mr. Hines, seconded by Mr. Bryant, with a vote of 3-0.

Electric Distribution Director Doug Root requested approval to replace the 'A' Substation recloser, inspect the connections, replace the post insulators, and replace the station arresters. Mr. Hines made a motion to approve the 'A' substation recloser replacement and maintenance and to purchase two Nova vacuum reclosers and necessary equipment using quotes. The motion was seconded by Mr. Bryant and approved by a vote of 3-0.

Director Root then requested approval to replace the switchgear at Miami 1 Substation. Mr. Bryant made a motion to approve switchgear replacement at Miami 1 Substation. Mr. Fricke seconded the motion and it was approved by a vote of 3-0.

Water Treatment Plant Superintendent Travis Boss reported the #2 flocculator contractor is on site today.

Electric Production Director Jarad Muller updated the Board on unit #6: the last of the parts going to Ethos was shipped last week, they have received them and are starting to process them. He has also spoken to the insurance agent; they are going to wait on the report from Ethos before making a decision.

IT & Broadband Director Jim Widel reported his crews are working well with the good weather. Bids for broadband grant #2 2024 conduit bids were opened on December 12<sup>th</sup>; he is reviewing them and will have a recommendation at the next Board meeting.

Underground Facilities Director Grant Piper reported on the North Street Pump Station renovations: the MCC has been received and work is going smoothly, the tentative start-up date is January 17<sup>th</sup>, and the switchgear will be installed in August. Director Piper added he is working with the Reservoir #1 contractor to schedule the cleaning. Crews have completed pouring concrete on N. Lincoln Avenue. He added that Burns & McDonnell is working on the smoke testing results.

Controller Tony Bersano reported the audit is almost wrapped up; he has sent the management discussion letter back to them and has received a PDF copy. He is working on calculating the BOD and TSS rates and will present them at the next meeting. He provided the Board with a list of bank account information; the water account is not accumulating very much interest compared to the other accounts and Controller Bersano asked the Board if they would be open to moving that account to another bank. He has reached out to see if they have another option that would get a better rate but has not received a reply. Mr. Bryant commented, "We owe it to our customers to get the best rate available." Mr. Mills stated he would like to reach out to the other banks before deciding. The Board agreed by consensus to have management review the accounts and interest rates and bring them back to the Board.

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General Manager Jeff Bergstrom requested approval to select an architectural firm for the new administrative building. Four responses to the RFQ were received and he and Controller Bersano narrowed them down to two firms. Those two firms visited Marshall for further evaluation and visited the proposed site. Mr. Bryant made a motion to select SOA Architects, Columbia, Missouri for the design and construction of a new MMU administration building and shop. The motion was seconded by Mr. Fricke, and approved by a vote of 3-0.

General Manager Bergstrom reported that he attended the bid opening for broadband grant #2 conduit, is reviewing the pole attachment and joint-pole use agreements, is working with the engineer for the new Intermediate School, and is working on the grant application from House Bill 6. He added he was notified that the waste facility plan for the Junction was approved and he will be working with the County Commissioners on drafting an agreement for MMU to operate it. General Manager Bergstrom then reported MSDC has posted the Executive Director position and WSKF has completed their study of the Junction.

Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 216,996.77
ELECTRIC OPERATING FUND	\$ 1,111,389.84
SEWER REVENUE FUND	\$ 212,346.61
INTERNET OPERATING FUND	\$ 144,376.98
NATURAL GAS OPERATING FUND	\$ 2,763.03
WATER SEGREGATED	\$ 716,604.85
<b>Total</b>	<b>\$ 2,404,478.08</b>

The motion was seconded by Mr. Hines and approved with a vote of 3-0.

The next Regular Board meeting will be Thursday, December 28, 2023.

Following a motion by Mr. Bryant, seconded by Mr. Hines, the Board adjourned the regular meeting at 8:59 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS

/s/ Chuck Hines , Secretary