

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

November 30, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Steve Mills, President; Chuck Hines, Secretary; and Ken Bryant, Member. Spencer Fricke, Vice President, was absent.

The agenda was approved on a motion by Mr. Hines, seconded by Mr. Bryant, with a vote of 2-0. The November 16th meeting minutes were approved on a motion by Mr. Bryant, seconded by Mr. Hines, with a vote of 2-0.

Water Treatment Plant Superintendent Travis Boss presented bids for filter effluent valves. Bids were opened on November 28, 2023. The following bid was received.

RFP #06-24-24-WTP Due: November 28, 2023	Bid	Start Time
Alliance Pump & Mechanic Service, Inc. 627 South Cottage Independence, MO 64050	\$72,699.00 10” butterfly valves Air controlled valve actuators	14 weeks

Mr. Bryant made a motion to accept the bid from Alliance Pump & Mechanic Service, Inc. for replacement of filter effluent valves for \$72,699.00. The motion was seconded by Mr. Hines and approved by a vote of 2-0.

Superintendent Boss reported the filter influent valve contractor is on-site and should complete the last valve today. The new filter media for the last filter has arrived and is being installed. The asbestos abatement project is complete.

Electric Production Director Jarad Muller requested approval to have the second set of circulating water pumps for Units #10 and #11 repaired/refurbished. The entire project, including the first set of circulating water pumps repaired, will be \$117,231. This is \$37,231 over the original \$80,000 budget. A motion was made by Mr. Hines to have the second set of circulating water pumps for units #10 and #11 repaired, seconded by Mr. Bryant and approved by a vote of 2-0.

Director Muller then updated the Board on unit #6: Ethos is finished demobilizing, and they have started working on the rotor. On November 29th, Director Muller talked to the insurance investigator and they are waiting for a full report from Ethos before making a decision.

Controller Tony Bersano made a recommendation for a motion to approve the Marshall Municipal Utilities Cash Reserve Policy minimum and maximum reserve levels for fiscal year ending September 30, 2024. A motion was made by Mr. Bryant to approve the cash reserve minimums and maximums. The motion was seconded by Mr. Hines and approved by a vote of 2-0.

Director Bersano presented a summary of donated utilities for all City of Marshall departments. After some discussion it was decided that General Manager, Jeff Bergstrom, contact the City Administrator to set up a work session with the City Council to discuss revising City of Marshall donated utilities.

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Wastewater Treatment Plant Superintendent Eric Perkins reported the screen for the west bar screen has been installed and needs to be hooked up.

Superintendent Perkins also reported that one probe on “B” side aeration basin is working but the other probe has a wiring issue. This is covered under warranty and he is working with the contractor to get it fixed. DNR performed a pretreatment inspection on November 29th. The inspection went well.

Electric Distribution Director Doug Root reported that all repairs have been made to the West Substation. It all went as planned and the substation is back in service.

Underground Facilities Director Grant Piper reported on the North Street Pump Station renovations; the contractors have completed the demolition of all pumps and piping. The four new isolation valves, the new crane hoist, and the concrete pad have been installed. Startup is scheduled for after the first of the year.

IT & Broadband Director Jim Widel reported his crews have finished blowing fiber in 240th to the Daybreak area. They are finishing splicing in the section of EE to Blind Pony area where the contractor installed conduit.

Human Resources Manager Megan Baldrige reported that Will Crisp has been selected as MMU’s Employee of the Quarter for the quarter ending September 30, 2023. Open enrollment for employee’s 2024 health benefit selections will begin November 30th and will close on December 22nd.

General Manager Jeff Bergstrom recommended a motion appointing Marshall Municipal Utilities’ MSDC Representative. A motion was made by Mr. Bryant and seconded by Mr. Hines to appoint Jeff Bergstrom to represent MMU on the MSDC Board effective January 1, 2024. The motion passed by a vote of 2 – 0.

General Manager Bergstrom reported that there were 4 responses to the RFQ for Architectural Services for the new administrative building. It has been narrowed down to 2 firms. There will be a meeting with one of the firms on December 1st and a meeting with the second firm on December 5th.

General Manager Bergstrom reported he had submitted two grant applications for the State Infrastructure Program funding for improvements to the North Street Pump Station and the Water Treatment Plant facility plan. In talking with the DNR Financial Assistant, only one application can be submitted with multiple project improvements. General Manager Bergstrom will resubmit the application to DNR. He reported work with Toth & Associates continues regarding the electric rate study and time of use rates. The study should be complete by the end of the year.

Mr. Hines made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 268,104.16
ELECTRIC OPERATING FUND	\$ 437,770.80
SEWER REVENUE FUND	\$ 164,603.25
INTERNET OPERATING FUND	\$ 158,469.75
NATURAL GAS OPERATING FUND	\$ 550.00
Total	\$ 1,029,497.96

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The motion was seconded by Mr. Bryant and approved with a vote of 2-0.

The next Regular Board meeting will be Thursday, December 14, 2023.

Following a motion by Mr. Bryant, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:12 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) legal, confidential, or privileged information [1], the motion passed by a vote of 3-0.

Roll call: Chuck Hines yes
 Ken Bryant yes
 Steve Mills yes

BOARD OF PUBLIC WORKS

/s/Chuck Hines, Secretary