

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

October 12, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Steve Mills, President; Chuck Hines, Secretary; and Ken Bryant, Member. Spencer Fricke, Vice President, was absent. Also in attendance was City Administrator J.D. Kehrman.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Hines, with a vote of 2-0. The September 28th meeting minutes were approved on a motion by Mr. Hines, seconded by Mr. Bryant, with a vote of 2-0.

Controller Tony Bersano requested the Board authorize an interdepartmental loan between the wastewater and electric departments. He discussed the current loan, options, and terms to either do a separate second loan or consolidate both into one. Mr. Bryant made a motion to authorize the General Manager to sign a loan agreement for a twenty-year consolidated loan from the electric department to the wastewater treatment department. The motion was seconded by Mr. Hines and approved by a vote of 2-0.

Controller Bersano also stated he is working on preparing for the auditor's visit and finalizing the cash financial summary for the City of Marshall annual report.

Water Treatment Plant Superintendent Travis Boss requested approval to replace truck #206, a 2010 ½-ton 2WD with 81,000 miles, and Truck #207, a 2005 ¾-ton 4WD with approximately 73,000 miles. Mr. Hines made a motion to request bids for a new ½-ton 4x4 truck and a new ¾-ton 4x4 truck. The motion was seconded by Mr. Bryant, and approved by a vote of 2-0.

Superintendent Boss also requested approval to solicit proposals to remove asbestos floor tile and adhesive in an old office at the Water Treatment Plant. Mr. Bryant made a motion to request proposals to remove the asbestos-containing floor tile and mastic adhesive at the Water Treatment Plant. The motion was seconded by Mr. Hines and approved by a vote of 2-0.

Superintendent Boss reported the #2 primary basin flocculator repair project was completed this week. Crews have been spreading lime sludge and will be taking soil samples from area farms next week.

Wastewater Treatment Plant Superintendent Eric Perkins reported the north final was having high torque issues, it has been drained and they are troubleshooting the problem/solution with the manufacturer. The sludge pad has been cleaned.

Electric Distribution Director Doug Root reported the West Substation relay and breaker testing was completed, but as crews were re-energizing the substation, they had an issue with a circuit switcher; parts to repair it have been ordered. He also reported the flatbed for truck #302 is being installed and should be finished next week.

Underground Facilities Director Grant Piper reported the masons are 90% complete on the North Street Pump Station renovations, it is on schedule to be shut down in the middle of November. Crews have completed the North Lincoln Street water main replacement; it has been flushed, and

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disinfected; the bacteria results will be received later today. The CIPP project is complete; he is reviewing the final paperwork and videos from the contractor. While assisting with the natural gas line, inspection crews found three metal vent pipes damaged; he is waiting on an estimate for repairs.

Electric Production Director Jarad Muller updated the Board on unit #6: Ethos will start on November 1st. The starting diesel radiator has been sent off to replace the core.

IT & Broadband Director Jim Widel reported crews are working on installs and splicing. He also provided a map showing the county-wide fiber progress.

Human Resources Manager Megan Baldrige reported the annual employee appreciation lunch will be held at the Service Center on October 25th at 11:30 a.m.

General Manager Jeff Bergstrom requested approval to solicit the qualifications of architects for the design of a new Administrative Services building. He outlined the need for more space for Board Room meetings and protection of IT & Broadband equipment, consolidation of the IT & Broadband department to one location, and adding a second drive-thru lane for customers. Mr. Hines made a motion to approve requesting RFQ's for an architect to assist in the planning, design, and construction of a new administrative building. The motion was seconded by Mr. Bryant, and approved by a vote of 2-0.

General Manager Bergstrom then provided highlights of the annual MPUA conference he attended.

Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 266,956.31
ELECTRIC OPERATING FUND	\$ 1,544,696.53
SEWER REVENUE FUND	\$ 161,254.77
INTERNET OPERATING FUND	\$ 104,736.45
NATURAL GAS OPERATING FUND	\$ 2,748.51
Total	\$ 2,080,392.57

The motion was seconded by Mr. Hines and approved with a vote of 2-0.

In other business, the Board discussed the Recycle Center and recycling program.

The next Regular Board meeting will be Thursday, November 2nd, 2023.

Following a motion by Mr. Bryant, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:31 a.m. by a vote of 2-0.

BOARD OF PUBLIC WORKS

/s/Chuck Hines, Secretary