

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

March 30, 2023

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Steve Mills, President; Spencer Fricke, Vice President; Chuck Hines, Secretary, and Ken Bryant, Member. Also in attendance was Mayor Dewey Hendrix.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Fricke, with a vote of 3-0. The minutes of the March 16th Board meeting were approved on a motion by Mr. Hines, seconded by Mr. Fricke, with a vote of 3-0.

Electric Production Director Jarad Muller requested approval to have BHMG Engineers perform NESHAP RICE testing for units #10 and #11. This testing is required by DNR to be done every 3 years. BHMG has done this testing in the past and will provide DNR with all needed reports. The testing is planned for the late summer or early fall, but a notice of intent to test has to be sent to DNR 90 days before testing. Mr. Hines made a motion to request BHMG Engineers Inc. perform required NESHAP RICE testing on units #10 and #11 for \$12,500. The motion was seconded by Mr. Bryant and approved with a vote of 3-0.

Director Muller reported that Accurate Superior Scales continues installing the new truck scales. They pulled the wiring yesterday and plan on completing the installation by April 3rd. Director Muller updated the Board on the breakers on units #7 and #8. Independent Electric is working on the issue and should have more information next week.

Electric Distribution Director Doug Root requested approval to perform maintenance and testing on the West Substation relays and breakers. Mr. Bryant made a motion to request bids for West Substation relay and breaker testing. The motion was seconded by Mr. Fricke and approved with a vote of 3-0.

Director Root then requested approval to upgrade the fluorescent lights to LED lights in the Electric Distribution and Underground Facilities buildings. Mr. Hines questioned if any other departments need lighting upgrades to be done and have all fixtures quoted together since we had recently approved the same project at the Wastewater Treatment Plant. There was discussion on which departments needed to be done and which could be added. Mr. Hines made a motion to replace existing fluorescent fixtures with LED fixtures at the Service Center, Business Office, and Water Treatment Plant using quotes. The motion was seconded by Mr. Bryant and approved with a vote of 3-0.

Director Root reported on the nitrogen leak on Miami 1 Transformer LTC. Crews continue to monitor it and a technician is scheduled to be here next week to make the repairs.

Human Resource Manager Megan Baldrige requested approval to add a General Maintenance/Groundman position to the IT & Broadband Department. The budget included adding two personnel to the fiber group. The Board approved the first of those positions, a Fiber Optic Technician, in November. Mr. Bryant made a motion to add one General Maintenance/Groundman position, pay range 5, to the IT & Broadband department effective immediately. The motion was seconded by Mr. Hines and approved with a vote of 3-0.

Manager Baldrige added the Board has received copy of the annual wage and benefit review, and that management hopes to have recommendations at the next meeting. She added that on February 26th, the

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Administrative Services Department has worked for two years with no recordable injuries. The 20-year Employee Dinner will be held on April 18th; invitations have been sent.

Mr. Mills added to Manager Baldrige's report that everyone did a good job on the 1st quarter safety record.

Wastewater Treatment Plant Superintendent Nolan Townsend reported that Rain For Rent will be on-site on April 3rd, to begin the sludge removal from the North Aeration Basin.

Underground Facilities Director Grant Piper reported he had attended the Page Turn for the North Street Pump Station project with Burns & McDonnell. Director Piper answered questions from Board members about the North Street Pump Station monthly progress report. Mr. Mills thanked Director Piper for his 20 years of service to MMU.

Water Treatment Plant Superintendent Travis Boss reported he had met with the Missouri Department of Health and Senior Services about a grant to upgrade the fluoridation equipment and answered questions the Board had about the fluoridation equipment.

IT & Broadband Director Jim Widel reported the crews were finished pulling fiber in the Shackleford and Hemlock areas and will be starting the King area next week. The contractor working on Grant 2 was able to plow 15,000' last week. Director Widel is working on permits for YY. He would like to take possession of one of the old, better-condition trucks that are being replaced for the new Groundman position.

Controller Tony Bersano reported he is working with Toth & Associates on time-of-use billing and usage. He received a digital copy of the Audit this morning and is reviewing it. Controller Bersano met with Tyler Tech about incorporating time-of-use in the billing; they would like to start by testing 10 accounts. Controller Bersano completed the low-income energy assistance program audit for the Department of Social Services. Controller Bersano is working on the billing for area lights in the new billing software.

General Manager Jeff Bergstrom presented the Board with the current balances of the Cash Reserves by department so the Board can respond to the City's loan forgiveness request. General Manager Bergstrom presented the MPUA Resource Services Corporation Master Service Agreement for use of MPUA's Electric Line Services Crew for mutual aid if needed in the future. There were no objections from the Board to enter into the agreement.

General Manager Bergstrom has also been working on developing time-of-use rates for residential customers and is working with Landis+Gyr on developing a program for the electric meters. He created a PowerPoint presentation and presented it to the Kiwanis Club; they provided good feedback. He continues to work with staff at MPUA to assist in developing information for educating customers.

General Manager Bergstrom reported on the MSDC Board meeting. They met with WSKF Architects and McClure Engineering Group on the 29th to discuss plans at the Junction. There is a meeting with Kent Glasscock on April 14th to develop plans and goals for the group.

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Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 199,711.74
ELECTRIC OPERATING FUND	\$ 359,472.01
SEWER REVENUE FUND	\$ 145,590.37
INTERNET OPERATING FUND	\$ 61,682.54
NATURAL GAS OPERATING FUND	\$ -
Total	\$766,456.66

The motion was seconded by Mr. Fricke and approved with a vote of 3-0.

The next Regular Board meeting will be Thursday, April 13th, 2023.

Following a motion by Mr. Bryant, seconded by Mr. Hines, the Board adjourned the regular meeting at 9:27 a.m. to go into Executive Session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) legal, confidential, or privileged information [1], and personnel records or applications [13] the motion passed by a vote of 3-0.

Roll call: Chuck Hines yes
 Ken Bryant yes
 Spencer Fricke yes

BOARD OF PUBLIC WORKS
/s/ Chuck Hines Secretary