

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

December 12, 2019

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Steve Mills, President; Spencer Fricke, Vice President; Wick Jacobi, Secretary and Ken Bryant, Member. Also present were City Administrator Dave Haugland, and City Councilmen Dewey Hendrix and Ron Ott.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Fricke. General Manager Jeff Bergstrom reviewed the safety briefing. The minutes of the previous meeting were approved as printed on a motion by Mr. Jacobi, seconded by Mr. Bryant.

Chief Engineering Technician Cody Boston Reported for Underground Facilities and discussed the bids for purchasing a new mini camera. After reviewing the bids submitted, it was found that none met MMU's bid specifications and management recommended reissuing bid requests. On a motion made by Mr. Bryant, seconded by Mr. Jacobi, the Board approved rejecting all bids received on November 20th, 2019 and approved management to reissue bids for a new mini camera.

Chief Technician Boston went on to inform the Board that the RFQ's for the risk & resilience assessment were received and opened on December 4th; they are being reviewed and a recommendation will be made at a future Board meeting. Chief Technician Boston also reported that the issues with the floor heating system have been resolved.

Electric Distribution Director Doug Root informed the Board of the need to replace the Southeast Sub SF6 Circuit Breaker 111B. This breaker was installed in 1994 and reconditioned in 2014. Management would like to replace the ABB Breaker with an Alstom 161 kV SF6 Breaker. On a motion made by Mr. Bryant, seconded by Mr. Jacobi, the Board approved replacing the Southeast Sub 161 kV SF6 Circuit Breaker 111B with an Alstom 161 kV SF6 breaker using bids.

Director Root then spoke of a leak found on the Miami 2 Transformer. Oil was coming from four of the six radiators that are attached to the transformer tank. A broken seal was found on a top vent screw and temporary repairs have been made. Director Root is waiting on a response from the two companies able to make the repairs.

Wastewater Treatment Superintendent Nolan Townsend updated the Board on the high solids issue. A second shift was added last week to run the belt presses, and has seemed to help. After researching, it has become apparent that the issue started when a change in polymer was made in the spring of 2019; we will be switching back. The dump truck has been fixed. The right axle was replaced, but the part was difficult to find. The issue with the Gator has been fixed. A new sign and keys are being made for the RV Dump Station.

Water Treatment Superintendent Travis Boss updated the Board on the CO₂ feed system. A company came in and evaluated it; it should be operational but the water pressure issue at the plant needs to be addressed first. He has been in contact with an engineering firm to provide a proposal on how to handle the pressure issue. The CO₂ tank is building up pressure and needs to be released every other day. Superintendent Boss has been in contact with the company that supplied it and is waiting on a return call, and is also looking for vendors to supply quotes for a new tank.

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

Electric Production Director Crawford stated the plate pack for unit #11 has been delivered, inspected and is being installed; unit #11 should be back in service by December 13th.

After the Electric Production Department report Board President Steve Mills presented Director Crawford a letter, pin and gift card for his 30 year employment anniversary and presented Controller Bersano a letter and pin for his 1 year employment anniversary.

Controller Tony Bersano stated he has completed the financials for the 2018-2019 Annual Report to the City. He is working on the annual F28 report and also updating the Purchasing Policy.

Human Resources Manager Megan Baldrige informed the Board of an important safety achievement for Underground Facilities; they have worked 2 years with no recordable injuries. She is coordinating with the insurer for the driver who damaged MMU truck #203 in a November 8th accident. She also reminded everyone the annual Christmas Dinner is December 13th.

General Manager Jeff Bergstrom reported the fiber truck should arrive in the next few days. He then presented a recommendation to provide twenty-four (24) months written notice to Consolidated Public Water Supply District No. 2 of Lafayette, Johnson and Saline Counties of MMU and City of Marshall's desire to terminate their contract. The contract began in May, 1991 for a term of 35 years from that date, or by either party giving the other not less than twenty-four (24) months written notice of its desire to terminate. On a motion made by Mr. Bryant, seconded by Mr. Fricke, the Board approved requesting the City Council and Mayor of Marshall Mo., to provide Consolidated Public Water Supply District No. 2 of Lafayette, Johnson and Saline Counties twenty-four (24) months written notice of its desire to terminate their water sales contract.

Controller Bersano then re-read the motion for a roll-call vote of the Board. On a motion by Mr. Bryant, seconded by Mr. Fricke, the Board approved requesting the City Council and Mayor of Marshall Mo., to provide Consolidated Public Water Supply District No. 2 of Lafayette, Johnson and Saline Counties twenty-four (24) months written notice of its desire to terminate their water sales contract.

Roll call: Ken Bryant yes
 Wick Jacobi yes
 Spencer Fricke yes
 Steve Mills yes

General Manager Bergstrom updated the Board with highlights of the MPUA Board of Directors and Committee Meetings he attended on December 5th. The RFQ's for environmental consulting have been received and are being reviewed by Director Crawford and himself. He is working to finalize a catalog featuring the city's infrastructure and available properties for MSDC. DNR has notified us that we should be receiving the Public Notice for Pre-treatment modifications this month. He and John Fletcher, as an agriculture utility customer, participated in value of Municipal Utilities campaign. He presented a letter from a customer that he had received on behalf of the Board concerning a sewer issue.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

On a motion by Mr. Fricke, seconded by Mr. Jacobi, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 161,733.51
ELECTRIC OPERATING FUND	\$ 1,140,534.73
SEWER REVENUE FUND	\$ 156,554.88
INTERNET OPERATING FUND	\$ 55,057.27
NATURAL GAS OPERATING FUND	\$ 2,771.09
ELECTRIC CONSUMER DEPOSIT FUND	\$ 6,330.00
Total	\$ 1,522,981.48

The next Regular Board meeting will be Thursday, January 1st, 2020.

On a motion by Mr. Bryant, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:24 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: legal, confidential or privileged information [1]; and lease, purchase or sale of real estate [2].

Roll call: Ken Bryant yes
 Spencer Fricke yes
 Wick Jacobi yes
 Steve Mills yes

BOARD OF PUBLIC WORKS
/s/ Ken Bryant, Secretary