MARSHALL MUNICIPAL UTILITIES
75 East Morgan
Marshall, MO 65340

May 30, 2019

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Steve Mills, President; Spencer Fricke, Vice President; Wick Jacobi, Secretary and Ken Bryant, Member. Also present were City Councilmen Dewey Hendrix and Ron Ott, and City Administrator Dave Haugland.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Jacobi. General Manager Jeff Bergstrom reviewed the safety briefing. The minutes of the previous meeting were approved as printed on a motion by Mr. Jacobi, seconded by Mr. Fricke.

Controller Tony Bersano presented the Board the need to designate a Deputy Custodian of Records to comply with the Missouri Open Meetings and Records Law. In the past, this position was held by the Administrative Services Director Ken Gieringer and with his retirement a new one needs to be appointed. On a motion made by Mr. Bryant, seconded by Mr. Jacobi, the Board designated the Controller, Tony Bersano, as the Deputy Custodian of Records for Marshall Municipal Utilities.

Controller Bersano then discussed updating utility bill payment options. Currently, the office only accepts cash, check, money order or using a third party online system. The current online system charges customers a $4.95 fee and is limited to amounts of $400 or less. He is looking into other options that would allow customers the ability to pay in person, via telephone, or online using a debit or credit card. He is continuing to do research and will bring findings back at a later date.

Controller Bersano informed the Board of ongoing work; facility wide property insurance policies are being reviewed, preparing financials for the Broadband Grant, calculating the cost to treat rain water at the wastewater plant.

Electric Production Director Carl Crawford stated emissions testing was completed May 21st & 22nd on units #7, #8, and #9; preliminary results show we are well beyond the 70% reduction required. Unit #6 was called on and ran several days; we were able to switch the fuel source twice with no problems. A letter of intent was sent to DNR stating units #7, #8, #9, #10 & #11 will be undergoing a CPMS performance evaluation audit in July. The Power Plant Recycle Center statistics were discussed.

Director Crawford then informed the Board of late charges being incurred on the natural gas bill because of the timing of its arrival and due date and the date of the board meeting approving payment. On a motion made by Mr. Jacobi, seconded by Mr. Fricke the Board approved paying the natural gas bill when it is due.

Underground Facilities Director Grant Piper updated the Board on the North Ellsworth sewer main replacement; weather permitting all is going well, 229 feet of 8” main and four services have been installed, a section of the area has poor dirt structure causing shoring problems which in-turn caused a few breaks in the main. A door at the Power Plant water building was replaced due to a safety issue.

Electric Distribution Director Doug Root updated the Board on the 161kV emergency tie; all of the embedded poles have been erected. The 3-phase extension for the old Hab Center property is complete.

Wastewater Treatment Superintendent Nolan Townsend reported the 3 industrial permits have been temporarily issued and are waiting on DNR to approve the additions to the ordinance.

Water Treatment Superintendent Travis Boss informed the Board the contractor for well maintenance started this week. Waiting on response from MoDOT about the sink holes on the right-of-way in front of well #3.

General Manager Jeff Bergstrom reported for Human Resources Manager Megan Baldridge and provided an update on the current vacancies; Underground Facilities General Maintenance/Meter Reader and IT & Broadband Support started Tuesday, IT & Broadband Programmer is scheduled to start Monday, and interviews are being done for summer help and Water Treatment Plant Operator. The Water Treatment Plant personnel have worked 9 years with no recordable injuries.

IT & Broadband Director Jim Widel stated crews are trying to get underground lines buried. He is working with the County on the USDA broadband grant.

General Manager Jeff Bergstrom requested Board approval for River City's change order #11 and the final pay request for work done on the water treatment plant improvements. On a motion made by Mr. Bryant, seconded by Mr. Jacobi, the Board approved change order #11 in the amount of $7,831.00.

General Manager Bergstrom updated the Board on the USDA Broadband Grant. Initially, the County was applying for a 100% grant, but due to the specifications on the area they wanted to reach, they did not qualify. We would like to partner with Saline County and apply for a 50/50 grant to extend MMU's broadband services to the rural areas of Marshall. The County has hired a Grant Writer to assist in the application process. Estimated funds needed are $575,000. Since the grant requires our 50% to be spent before receiving grant funds we will need to apply for a USDA loan to fund our portion. On a motion made by Mr. Jacobi, seconded by Mr. Bryant the Board approved partnering with Saline County to apply for a USDA Grant to extend MMU broadband services outside the City of Marshall. On a motion made by Mr. Jacobi, seconded by Mr. Bryant, the Board approved to apply for a USDA Loan for up to $575,000 to qualify for matching funds from a USDA Grant.

In order for MMU to apply for the USDA Broadband Grant, we need to submit an Authorized Representative Request and Resolution to access the online application system. On a motion made by Mr. Bryant, seconded by Mr. Fricke, the Board approved to appoint General Manager Jeff Bergstrom as the Authorized Representative for the ReConnect online application system.

An update on HB1062; it stalled in the Senate with no action being taken before the session ended, but it is expected to be brought back when the legislators reconvene.

MoPEP Member Services Committee meeting was held May 17. Member owned generator operation and capacity credits were discussed. The committee approved the plan of the three cities also in the SPP to be paid cost to run plus an O&M adder, but the plan will have to be presented to the full pool for a vote.

The Request for Proposals for the Cost of Service and Rate Studies for Electric and Water Departments have been sent and are due on June 19th. Waiting on a response from DNR on our extension request for our pre-treatment compliance.

MARSHALL MUNICIPAL UTILITIES
75 East Morgan
Marshall, MO 65340

On a motion by Mr. Jacobi, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	$ 119,588.03
ELECTRIC OPERATING FUND	$ 215,549.60
SEWER REVENUE FUND	$ 70,605.21
INTERNET OPERATING FUND	$ 25,869.90
NATURAL GAS OPERATING FUND	$ 571.21
ELECTRIC CONSUMER DEPOSIT FUND	$ 8,175.00
Total	**$ 440,358.95**

The next Regular Board meeting will be Thursday June 13th, 2019.

On a motion by Mr. Bryant, seconded by Mr. Fricke, the Board adjourned the regular meeting at 9:52 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: Personnel Actions [3]

Roll call:	Ken Bryant	yes
	Spencer Fricke	yes
	Wick Jacobi	yes
	Steve Mills	yes

BOARD OF PUBLIC WORKS
/s/ Wick Jacobi, Secretary