MARSHALL MUNICIPAL UTILITIES
75 East Morgan
Marshall, MO 65340

May 16, 2019

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Steve Mills, President; Spencer Fricke, Vice President; Wick Jacobi, Secretary and Ken Bryant, Member. Also present were City Councilman Ron Ott, and City Administrator Dave Haugland.

The agenda was approved on a motion made by Mr. Bryant, seconded by Mr. Jacobi. General Manager Jeff Bergstrom reviewed the safety briefing. The minutes of the previous meeting were approved as printed on a motion by Mr. Bryant, seconded by Mr. Fricke.

Electric Production Director Carl Crawford requested approval from the Board to obtain proposals on asbestos abatement, equipment removal and building demolition of units #1, #2, #3, #4 and #5. He stated that each item would probably be done independent of each other to get the best contractor & price. On a motion made by Mr. Bryant, seconded by Mr. Jacobi the Board approved obtaining proposals for asbestos abatement, equipment removal and building demolition associated with units #1, #2, #3, #4, and #5.

Units #10 & #11 meter testing and quarterly testing were done May 6th. Emissions testing will be done on units #7, #8, and #9 next week. All hazardous waste has been picked up by HazMat. Unit #6 was called on and has been committed to running until midnight tonight.

Underground Facilities Director Grant Piper informed the Board construction has begun on the North Ellsworth sewer main replacement; so far, 126 feet have been installed. The Notice of Award and Notice to Proceed for the CIPP Project has been sent to Insituform Technologies; they are planning on starting the end of June. The new zero turn mower has been received from Marshall Service Co.

Electric Distribution Director Doug Root updated the Board on the 161kV emergency tie; five of seven direct embedded poles have been erected and all foundations should be completed by the end of this week. Director Root stated crews are working on the 3-phase extension for the old Hab Center property; the new, replacement pole at Lincoln & Slater is set, power is being transferred to the new pole, then power will be run to the streetlights and the gazebo on the Hab Center grounds.

Wastewater Treatment Superintendent Nolan Townsend reported all the headworks pumps motor assemblies that were sent to Independent Electric for inspection and repair due to flooding will be delivered today. He is also working with KimHEC on the pretreatment ordinance and industrial user permits; they are sending a letter to DNR requesting an extension on compliance.

Water Treatment Superintendent Kenny Clause presented results of the disinfection byproducts testing results from the last four quarters. Our locational running annual average is below the 80 parts per billion and we are back in compliance. The wholesale accounts have been checked and they all look to be in compliance also.

Human Resources Manager Megan Baldridge provided an update on the current vacancies; interviews are being scheduled for Water Treatment Plant Operator. A review is being done for voluntary worksite benefits. Chase Brackman is working on putting together excavation and trenching competent person training.

General Manager Jeff Bergstrom reported for IT & Broadband Director Jim Widel. He is working with the County on the USDA broadband grant to expand internet to the rural areas around Marshall. A few years ago when the internet was extended to residents on YY, outside the City Limits, they were billed an additional surcharge to offset construction costs to be paid over 36 months. In the grant being worked on

this cost has been figured to be paid over 24 months. If there is no objection from the Board, we would like to eliminate the final 12 months of surcharges to the group of customers on YY. On a consensus of the Board, they agreed to eliminate the final 12 months of surcharges to the customers on YY.

Controller Tony Bersano reported on APPA Training he recently attended. He is also working on the Broadband Grant with Jim Widel and the County and the Load shedding program.

General Manager Bergstrom requested Board approval for a cost of service and rate studies for the water and electric departments. It has been over 20 years since the last one was done. Due to the changes in wholesale power and the addition of the new electric meters he feels now is a good time to reevaluate the rate structures and associated costs. On a motion made by Mr. Jacobi, seconded by Mr. Fricke the Board approved requesting proposals for Cost of Service and Rate Studies for the Water and Electric Departments.

General Manager Bergstrom then provided an update on HB1062; it has been added to a Senate Bill, SB202 on mining. There is a committee conference today, and the last day of session is tomorrow, hopefully it will be voted down or no action taken. A meeting with MoPEP and the SPP Cities is scheduled for May 17th to finalize schedule E. MSDC has voted to participate and support the Broadband Grant. Department heads have been asked to start working on their 2019-2020 Budget, for inclusion in the rate studies and since both he and Controller Bersano are new to their positions. He is reviewing info and past discussion of inflow & infiltration, and starting work on a long term generation plan.

On a motion by Mr. Jacobi, seconded by Mr. Bryant, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	$ 161,444.49
ELECTRIC OPERATING FUND	$ 1,140,237.34
SEWER REVENUE FUND	$ 155,666.02
INTERNET OPERATING FUND	$ 56,484.88
NATURAL GAS OPERATING FUND	$ 3,025.97
ELECTRIC CONSUMER DEPOSIT FUND	$ 6,050.00
Total	**$ 1,522,908.70**

The next Regular Board meeting will be Thursday May 30th, 2019.

On a motion by Mr. Bryant, seconded by Mr. Jacobi, the Board adjourned the regular meeting at 9:26 a.m. to go into an executive session to discuss matters under Mo Rev. Stat. 610.021 (Supp. 2009) concerning: Legal, confidential or privileged information [1]

Roll call: Ken Bryant yes
Spencer Fricke yes
Wick Jacobi yes
Steve Mills yes

BOARD OF PUBLIC WORKS
/s/ Wick Jacobi, Secretary